

A **Regular Meeting** of the Council of the Rural Municipality of Medstead No. 497 was held on Friday, December 16<sup>th</sup>, 2016 at 9:00 a.m. at the municipal office in Medstead, SK.

The meeting was called to order at 9:01 a.m. by Reeve Ronald Jesse.

**Present:**

Reeve Ronald Jesse	
Division 1 – Theodore Martens	Division 4 – Bernie McClean
Division 2 – VACANT	Division 5 – Darcy Gatzke
Division 3 – Murray Short	Division 6 - Jim Johnson
Administrator – Christin Egeland	

**Agenda:**

259/16

Agenda

MCCLEAN: That the agenda for the December 16<sup>th</sup>, 2016 regular council meeting be approved as presented.

Carried.

**Minutes:**

260/16

Minutes – November 10<sup>th</sup>, 2016

GATZKE: That the minutes for the November 10<sup>th</sup>, 2016 regular meeting of council be adopted as circulated and read.

Carried.

261/16

Minutes – November 25<sup>th</sup>, 2016

MCCLEAN: That the minutes for the November 25<sup>th</sup>, 2016 meeting of council be adopted as circulated and read.

Carried.

**Financial Reports:**

262/16

Bank Reconciliation

MARTENS: Moved that council accept the Bank Reconciliation as presented for the month of November 2016.

Carried.

263/16

Financial Statement

MCCLEAN: That the Summary of Financial Activities for the month of November 2016 be approved as presented.

Carried.

264/16

Accounts

SHORT: That the “List of Accounts” as listed on the attached Schedule “A” forming part of these minutes be passed for payment. Cheques #5781 – 5843 and direct deposit payments.

Carried.

**Unfinished Business:**

Councillors Theodore Martens, Murray Short and Jim Johnson handed in their Public Disclosure Statements.

265/16 Grader/Equipment Operator

JOHNSON: That Vernon Egeland be hired for the Grader/Equipment Operator position at \$28.00 per hour starting December 19<sup>th</sup>, 2016 at 8:00 a.m.

Carried.

Visitors - 11:35 a.m. – 12:05 p.m. - Chelsea Pomedli and Annette Smith with the Farm Stewardship Program and Farm and Ranch Water Infrastructure Program. Chelsea and Annette told Council of all the programs available under the two programs.

266/16 Recess for Lunch

GATZKE: That this municipality recess for lunch at 12:08 p.m. for forty five minutes.

Carried.

Called back to order at 12:45 p.m.

267/16 Last Day for Outside Employees

GATZKE: That December 16<sup>th</sup>, 2016 be the last day of work for Garrett Kohl and Ernest Fohry due to lack of work.

Carried.

268/16 Equipment Operator – Guaranteed Winter Hours

JOHNSON: That Vernon Egeland be guaranteed 160 hours per month at \$28.00 per hour. That the winter months start January 1<sup>st</sup>, 2017 and end March 31<sup>st</sup>, 2017.

Carried.

**New Business:**

269/16 By-Election – Division 2

SHORT: That the by-election date for Division 2 Councillor be set for March 8<sup>th</sup>, 2017 with the Nomination Day being set for February 1<sup>st</sup>, 2017 from 9:00 a.m. to 4:00 p.m.

Carried.

270/16 Competent Operator – Ernest Fohry

MARTENS: That the R.M. of Medstead No. 497 acknowledge and approve Ernest Fohry having been trained as a Competent Operator and Orientation on Powered Mobile Equipment for the grader.

Carried.

271/16 Transferring 2016 Patchwork Funds to Reserves

MCCLEAN: That the following amounts for each division's patchwork be transferred to reserves for the 2017 patchwork budget.

Division 1 - \$5,200	Division 4 - \$6,300
Division 2 - \$ 190	Division 5 - \$7,860
Division 3 - \$2,000	Division 6 - \$5,480

Carried.

272/16 Auditor Letter

MCCLEAN: That the R.M. of Medstead No. 497's Council reviewed the auditor's letter and approve signing the required documents.

Carried.

Councillor Murray Short left the meeting at 3:49 p.m.

273/16 Fidelity Bond Payment

GATZKE: That the R.M. of Medstead No. 497 approve paying the Fidelity Bond at the beginning of January.

Carried.

274/16 2017 Mileage - Outside Employees

JOHNSON: That the mileage rate for outside employees be reimbursed at a rate of \$0.50 per kilometer for cars and SUV's, \$0.75 per kilometer for pickup trucks, \$1.00 per kilometer for truck and trailer use and \$2.00 per kilometer for truck and trailer use while working with asphalt for the year 2017.

Carried.

275/16 2017 Mileage

MARTENS: That the mileage rate be reimbursed at a rate of \$0.50 per kilometer for the year 2017.

Carried.

276/16 2017 Indemnity & Supervision

GATZKE: That the Councillor's indemnity for 2017 be set at \$150.00 per day, \$20.00 per hour for supervision and \$50.00 per committee meeting for the year 2017.

Carried.

277/16 Fire Chief Indemnity

MARTENS: That the R.M. of Medstead No. 497 pay Fire Chief Gerald Boyd a monthly indemnity of \$300.00 per month for his services as fire chief for the year 2017.

Carried.

278/16 Workers Compensation Board – Elected Officials

MCCLEAN: That this municipality's Worker's Compensation for elected officials for the year 2017 be set at the industry average as determined by WCB.

Carried.

279/16 Casual Labour Rate

GATZKE: That the casual labour rate be set at \$20.00 per hour and that the mileage be set at \$0.50 per kilometer for cars and SUV's, \$0.75 per kilometer for pickup trucks, \$1.00 per kilometer for truck and trailer use and \$2.00 per kilometer for truck and trailer use for asphalt work while travelling on behalf of the R.M. of Medstead No. 497 for the year 2017.

Carried.

280/16 Equipment Rental Rates

MCCLEAN: That the equipment rental rates for ratepayers for 2017 be set as follows:

Grader - \$120.00 per hour for ratepayers  
- \$200.00 per hour for non-ratepayers. Minimum 1 hour call out charge  
Buggy - \$130.00 per hour  
Cat - \$130.00 per hour  
Snowplowing/Grading - \$30.00 from one to fifteen minutes  
- \$60.00 from sixteen to thirty minutes  
- \$120.00 per hour over thirty minutes or portion thereof.  
- \$25.00 travel fee for special snowplowing trips. Invoices must be paid before other snowplowings/gradings.

Carried.

281/16 Tractor & Man and Quad & Man

MARTENS: That the R.M. of Medstead No. 497 pay a rate of \$60.00 per hour for the services of tractor and man and \$20.00 per hour for the services of a quad and man for the year 2017.

Carried.

282/16 Fire Equipment Charges

JOHNSON: That the R.M. of Medstead No. 497 charge ratepayers of this municipality \$325.00 for the first three hours and \$100.00 per hour for each additional hour and \$150.00 per hour for the water truck. When the fire truck is called out of the municipality the rate will be \$375.00 per hour for the firetruck and \$300.00 per hour for the water truck. All calls will be charged \$30.00 per hour per fire fighter with a minimum three hour call out. All meetings attended will be set at \$40.00 per meeting plus mileage. All training and practices attended will be \$20.00 per hour and mileage is set at \$0.50 per kilometer.

Carried.

283/16 Hall Caretaker Contracted Wage

GATZKE: That Chandra Pederson be contracted for services as hall caretaker at \$500.00 per month with no deductions paid for the year 2017. That the hourly rate for washing walls be set at \$12.00 per hour.

Carried.

284/16 Office Caretaker Contracted Wage

MCCLEAN: That Sandra Sommerfeld be contracted for services as office caretaker at \$600.00 per month with no deductions paid for the year 2017.

Carried.

285/16      Collection Site Contracted Wage

GATZKE: That Aaron Johnson be contracted for services as collection site caretaker at \$20.00 per hour and \$10.00 per time for vehicle use.

Carried.

Council went in camera and Administrator Christin Egeland left the room from 4:30 – 4:38p.m. while Council discussed the administrator’s salary increase.

286/16      Administrator Salary

MCCLEAN: That the Administrator Christin Egeland’s salary be set at \$58,127 plus benefits for the year 2017.

Carried.

287/16      Regular Meeting Date & Time

MCCLEAN: That the R.M. of Medstead No. 497 set the regular meeting date for the second Friday of every month starting at 9:00 a.m. in the municipal building in Medstead, SK.

Carried.

288/16      Grader Supplies

MARTENS: That Vernon Egeland order the list of supplies on the Redhead Estimate #03004656 as required on the Volvo Grader.

Carried.

**Correspondence:**

289/16      Correspondence

GATZKE: Moved that the correspondence be filed as read.

Carried.

**Adjournment:**

290/16      Adjourn

JOHNSON: Moved that there being no further business to discuss, this meeting adjourn at 5:19 p.m.

Carried.

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Reeve

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Administrator