

A **Regular Meeting** of the Council of the Rural Municipality of Medstead No. 497 was held on Friday, December 8th, 2017 at 9:00 a.m. at the municipal office in Medstead, SK.

The meeting was called to order at 9:00 a.m. by Reeve Ronald Jesse.

Present:

Reeve - Ronald Jesse
Division 1 – Theodore Martens Division 4 – Bernie McClean
Division 2 – Carl Olson Division 5 – Darcy Gatzke
Division 3 – Murray Short Division 6 – Tracy Lockhart
Administrator – Christin Egeland

Agenda:

195/17 Agenda

MARTENS: That the agenda for the December 2017 regular council meeting be approved as presented.

Carried.

Minutes:

196/17 Minutes – November 10th, 2017

GATZKE: That the minutes for the November 10th, 2017 regular meeting of council be adopted as circulated and read.

Carried.

Financial Reports:

197/17 Bank Reconciliation

LOCKHART: Moved that council accept the Bank Reconciliation as circulated and read for the month of November 2017.

Carried.

198/17 Financial Statement

SHORT: That the Summary of Financial Activities for the month of November 2017 be approved as circulated and read.

Carried.

199/17 Accounts

OLSON: That the “List of Accounts” as listed on the attached Schedule “A” forming part of these minutes be passed for payment. Cheques #6277 – 6318, direct deposits and online payments.

Carried.

Delegations:

9:32 a.m. – 9:52 a.m. – Jason Peterson from Triple 7 Excavating
Jason discussed with Council gravelling in 2018 and the road construction project for Division 6 in 2018.

Old Business:

200/17 Road Construction Between SE19 & SW20-51-15W3

LOCKHART: That the RM of Medstead No. 497 accept Pirate Black Golds Request for Proposal for \$27,000.00 plus taxes to build a road between SE19 & SW20-51-15W3.

Carried.

Councillor Olson requested a recorded vote.

For: Reeve Ronald Jesse, Division 1 Councillor Theodore Martens, Division 3 Councillor Murray Short, Division 4 Councillor Bernie McClean, Division 5 Councillor Darcy Gatzke & Division 6 Councillor Tracy Lockhart

Against: Division 2 Councillor Carl Olson

New Business:

201/17 Christmas Greeting & Don't Drink and Drive Advertisement

SHORT: That the RM of Medstead No. 497 approve advertising a Christmas Greeting for \$54.60 and a Don't Drink and Drive advertisement for \$25.00 in the Spiritwood Herald.

Carried.

202/17 Asset Management Planning

GATZKE: That the RM of Medstead No. 497 hire Atana Management Inc. to complete two Asset Management Plans, Asset Management Policy document and Asset Strategy document for \$24,500 plus taxes. That the RM of Medstead No. 497 apply for Federation of Canadian Municipalities funding to pay for 80% of the costs when approved.

Carried.

203/17 Recess for Lunch

OLSON: That this municipality recess for lunch at 12:58 p.m. for forty –five minutes.

Carried.

Called back to order at 1:27 p.m.

204/17 Sale of PT SE03-51-13W3

GATZKE: That the RM of Medstead No. 497 approve selling Blk B, Plan No. 101722261 (PT SE03-51-13W3) to Neil and Lynnda Berg for \$1.00. That this municipality be responsible for the cost of title transfer.

Carried.

205/17 Transferring 2017 Patchwork Funds to Reserves

MARTENS: That the following amounts for each division's patchwork be transferred to reserves for the 2018 patchwork budget:

Division 1 - \$11,000.00	Division 4 - \$10,500.00
Division 2 - \$11,000.00	Division 5 - \$13,600.00
Division 3 - \$13,000.00	Division 6 - \$5,700.00

Carried.

206/17 Transfers to Reserves

MARTENS: That \$13,000.00 be moved to Reserves from the Construction Contract account for Long Lake Road expenses in 2018.

Carried.

207/17 Auditor Letter

OLSON: That the RM of Medstead No. 497's Council reviewed the auditor's letter and approve signing the required documents.

Carried.

208/17 Fidelity Bond Payment

MCCLEAN: That the RM of Medstead No. 497 approve paying the Fidelity Bond at the beginning of January.

Carried.

209/17 2018 Indemnity & Supervision

MARTENS: That the Council's indemnity be set at \$150.00 per day, \$20.00 per hour for supervision and \$50.00 per committee meeting for the year 2018.

Carried.

210/17 Fire Chief Indemnity

LOCKHART: That the RM of Medstead No. 497 pay Fire Chief Gerald Boyd a monthly indemnity of \$300.00 per month for his services as fire chief for the year 2018.

Carried.

211/17 Workers Compensation Board – Elected Officials

GATZKE: That this municipality's Workers Compensation for elected officials for the year 2018 be set at the industry average as determined by WCB.

Carried.

212/17 Casual Labour Rate

SHORT: That the casual labour rate be set at \$20.00 per hour and that the mileage rate be set at \$0.54 per kilometer while traveling on behalf of the RM of Medstead No. 497 for the year 2018.

Carried.

213/17 Equipment Rental Rates

LOCKHART: That the equipment rental rates for ratepayers for 2018 be set as follows:

Grader: \$120.00 per hour for ratepayers
 \$200.00 per hour for non-ratepayers. Minimum one hour call out charge.
Buggy: \$130.00 per hour
Cat: \$130.00 per hour

Snowplowing/Grading: \$30.00 from one to fifteen minutes, \$60.00 from sixteen to thirty minutes, \$120.00 per hour over thirty minutes or portion thereof. \$25.00 travel fee for special snowplowing trips. Invoices must be paid before other snowplowings/gradings.

Carried.

214/17 Tractor & Man

SHORT: That the RM of Medstead No. 497 pay a rate of \$60.00 per hour for the services of tractor and man for the year 2018.

Carried.

215/17 Fire Equipment Charges

OLSON: That the RM of Medstead No. 497 charge ratepayers of this municipality \$325.00 for the first three hours and \$100.00 per hour for each additional hour for the fire truck and \$150.00 per hour for the water truck. When the fire department is called out of the municipality the rate for the fire truck will be \$375.00 per hour and water truck will be \$300.00 per hour. All calls will be charged \$30.00 per hour per fire fighter with a minimum three hour call out. All meetings attended will be set at \$40.00 per meeting plus mileage. All training and practices attended will be \$20.00 per hour and mileage is set at \$0.54 per kilometer.

Carried.

216/17 Grader/Equipment Operator Wage – Vernon Egeland

GATZKE: That the RM of Medstead No. 497 give Vernon Egeland a raise from \$28.00 per hour to \$29.00 per hour with a mileage rate of \$0.54 per kilometer travelled on behalf of the RM of Medstead No. 497 in the year 2018.

Carried.

217/17 Seasonal Grader/Equipment Operator Wage – Ernest Fohry

GATZKE: That the RM of Medstead No. 497 give Ernest Fohry a raise from \$27.00 per hour to \$28.00 per hour with a mileage rate of \$0.54 per kilometer travelled on behalf of the RM of Medstead No. 497 in the year 2018.

Carried.

218/17 Seasonal Maintenance Operator – Ronald Gerlinski

GATZKE: That the RM of Medstead No. 497 give Ronald Gerlinski a raise from \$22.00 per hour to \$26.00 per hour with a mileage rate of \$0.54 per kilometer travelled on behalf of the RM of Medstead No. 497 in the year 2018.

Carried.

219/17 Hall Caretaker Contracted Wage

LOCKHART: That Chandra Pederson be contracted for services as hall caretaker at \$500.00 per month with no deductions paid for the year 2018. That the hourly rate for washing walls be set at \$12.00 per hour.

Carried.

220/17 Office Caretaker Contracted Wage

SHORT: That Sandra Sommerfeld be contracted for services as office caretaker at \$600.00 per month plus provincial sales tax for the year 2018.

Carried.

221/17 Collection Site Contracted Wage

MARTENS: That Aaron Johnson be contracted for services as collection site caretaker at \$20.00 per hour and \$10.00 per day for vehicle use.

Carried.

Administrator Christin Egeland left the room at 3:45 – 3:55 p.m.

222/17 Administrator Wage

OLSON: That Administrator Christin Egeland receive a 2.2% raise to \$59,406.00 plus benefits for the year 2018.

Carried.

223/17 Regular Meeting Date & Time

GATZKE: That the RM of Medstead No. 497 set the regular meeting date for the second Friday of every month starting at 9:00 a.m. in the municipal building in Medstead, SK.

Carried.

224/17 Farm & Food Care Membership

SHORT: That this municipality pay a membership fee for Farm and Food Care from August 2017 to July 2018.

Carried.

Correspondence:

225/17 Correspondence

LOCKHART: Moved that the correspondence be filed as read.

Carried.

Adjournment:

226/17 Adjourn

LOCKHART: Moved that there being no further business to discuss, this meeting adjourn at 4:14 p.m.

Carried.

Reeve

Administrator